

Prof. M. N. Navale
M.E. (Elect) MIE, MBA
Founder President

Dr. (Mrs.) Sunanda M. Navale
B.A., M.P.M., Ph.D.
Founder Secretary

Dr. Prachi Pargaonkar
M.Com., Ph.D., FCA
Director

STES/SKNSSBM/2022-23/

Date : 1-Jul-2022

NOTICE OF THE MEETING OF THE IQAC (Meeting 1)

A meeting of the Internal Quality Assurance Committee of S.K.N. Sinhgad School Of Business Management will be held on 15th Jul-2022 at 5:00p.m. in syndicate room, SKNSSBM, Ambegaon (BK), Pune 411041 to plan the curriculum as per the following agenda.

AGENDA

1. To Finalize the Subject Allocation.
2. To prepare and finalize the academic calendar for 2022-2023 (First half academic year).
3. Distribution of different responsibilities for the academic year 2022-23.
4. To conduct Mid-term exam.
5. To discuss the GTT programme status.
6. To plan various guest sessions.
7. To discuss about Internal Marks entry.
8. To discuss about sports activity
9. To discuss about SIP External viva.
10. Any other item with permission of the chair.



Dr. Prachi Pargaonkar
Director and Chairperson,

NOTE : In case, of lack of adequate quorum. The meeting will be adjourned for half an hour and will again take place at the same venue to consider the same items of the agenda.

Cc To:

1. Dr. Shalaka Sakhrekar
2. Dr. S. U. Gawade
3. Dr. Vijaya Puranik
4. Mr. Harshwardhan Samdani
5. Ms. Prajakta Joshi
6. Dr. Yatin Bokil
6. Dr. Ganesh Yadav
8. Dr. Sadhan Ogale
9. Ms. Manjula Dhulipala
10. Dr. Roza Parashar
11. Ms. Mayuri Yadav
12. Mr. Mahesh Shinde
13. Mr. Dnyaneshwar Pahilwan
14. Mr. Ajit Mali
15. Dr. Prachi Pargaonkar

- IQAC, Coordinator
- Member from Management
- Member from Management
- Industrialist
- Nominee from Local Society
- Dean, Teacher
- Teacher
- Teacher
- Teacher
- Teacher
- Teacher
- Senior Administrative Officer
- Alumni
- Student
- Director, SKNSSBM



SINHGAD TECHNICAL EDUCATION SOCIETY'S

S. K. N. SINHGAD SCHOOL OF BUSINESS MANAGEMENT

Sinhgad Institutes

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Director

Attendance of IQAC Meeting (Meeting 1)

Date : 15/07/2022

Ref.: SKNSSBM/2022-23/

A meeting of the Internal Quality Assurance Cell of S.K.N. Sinhgad School Of Business Management was held on 15-July-2022 at 5:00 p.m. in syndicate room in S.K.N. Sinhgad School Of Business Management, Ambegaon(Bk), Pune - 411041. Below is the attendance sheet of the same :

SN	Category	Name of the Member	Attendance
1	Chairperson	Dr. Prachi Pargaonkar	
2	IQAC Coordinator	Dr. Shalaka Sakhrekar	
3	Administrative Officer	Mr. Mahesh Shinde	
4	Faculty	Dr. Yatin Bokil	
		Dr. Ganesh Yadav	
		Dr. Sadhana Ogle	
		Dr. Roza Parashar	
		Mrs. Manjula Dhulipala	
		Mrs. Mayuri Yadav	
5	Management Member	Dr. S. U. Gawade.	
		Dr. Vijaya Puranik	
6	Student/Alumni/Local Society Member	Ajit Mali (Student)	
		Mr. Dnyaneshwar Pahilwan	
		Ms. Prasjakta Joshi	
7	Industrialist/Employer/Parent	Mr. Harshwardhan Samdani	



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Director

MINUTES OF THE IQAC MEETING(Meeting 1)

Ref.:STES/SKNSSBM/2022-23/

Date : 18-July-2022

A meeting of the IQAC was held on 15-July-2022 at 5:00pm in syndicate room of SKN Sinhgad School Of Business Management, Ambegaon(BK), Pune 411041. The following members were present.

- | | |
|------------------------------|-------------------------------|
| 1. Dr. Shalaka Sakhrekar | IQAC, Coordinator |
| 2. Dr. S. U. Gawade | Member from Management |
| 3. Dr. Vijaya Puranik | Member from Management |
| 4. Mr. Harshwardhan Samdani | Industrialist |
| 5. Ms. Prajakta Joshi | Nominee from Local Society |
| 6. Dr. Yatin Bokil | Dean, Teacher |
| 6. Dr. Ganesh Yadav | Teacher |
| 8. Dr. Sadhan Ogale | Teacher |
| Ms. Manjula Dhulipala | Teacher |
| 10. Dr. Roza Parashar | Teacher |
| 11. Ms. Mayuri Yadav | Teacher |
| 12. Mr. Mahesh Shinde | Senior Administrative Officer |
| 13. Mr. Dnyaneshwar Pahilwan | Alumni |
| 14. Mr. Ajit Mali | Student |
| 15. Dr. Prachi Pargaonkar | Director, SKNSSBM |

Dr. Prachi Pargaonkar was in the chair.

The following points were discussed and approved.

1. IQAC coordinator read out the minutes of the previous IQAC meeting and AMC meeting.
Approved by Dr. Prachi Pargaonkar
2. IQAC coordinator presented the allocation of subjects for the first half of academic year 2022-23. The subject allocation listed all subjects of semester-1 and semester-3 of MBA course.
Approved by Dr. Prachi Pargaonkar
3. The Dean presented the academic calendar of 2022-23. The academic calendar listed all events, workshops, seminars, guest lectures. FDP planned during the semester.
Approved by Dr. Prachi Pargaonkar
4. The Dean read the allotted responsibilities. The responsibilities allocation listed all responsibilities like timetable preparation team, Coordinators for all classes. Coordinators for all events, workshops, seminars, Guest lectures, FDP planned during the year.
Approved by Dr. Prachi Pargaonkar
5. Dean has elaborated the internal exam policy document and accordingly plan of internal Mid-term exam.
Approved by Dr. Prachi Pargaonkar
6. Dr. Roza Parashar has presented the status of GTT programme.
Approved by Dr. Prachi Pargaonkar
7. Dr. Sadhana Ogale has presented the planning of guest sessions.
Approved by Dr. Prachi Pargaonkar
8. Dr. Ganesh Yadav has presented and explained the internal marks entry procedure and plan.
Approved by Dr. Prachi Pargaonkar
9. Dean has presented the plan of sports team.
Approved by Dr. Prachi Pargaonkar
10. Dr. Ganesh Yadav has elaborated the plan of External SIP viva.
Approved by Dr. Prachi Pargaonkar

As there were no items for discussion, the meeting concluded with vote of thanks to the Chairman.

Dr. Prachi Pargaonkar
Director, SKNSSBM
& Chairman



Dr. Shalaka Sakhrekar
IQAC Coordinator



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COMPLIANCE OF THE IQAC MEETING(Meeting 1)

Ref.:STES/SKNSSBM/2022-23/

Date : 30-Sept-2022

A meeting of the IQAC was held on 15-July-2022 at 5:00pm in syndicate room of SKN Sinhgad School Of Business Management, Ambegaon(BK), Pune 411041. The following members were present.

1. Dr. Shalaka Sakhrekar	IQAC, Coordinator
2. Dr. S. U. Gawade	Member from Management
3. Dr. Vijaya Puranik	Member from Management
4. Mr. Harshwardhan Samdani	Industrialist
5. Ms. Prajakta Joshi	Nominee from Local Society
6. Dr. Yatin Bokil	Dean, Teacher
6. Dr. Ganesh Yadav	Teacher
Dr. Sadhan Ogale	Teacher
9. Ms. Manjula Dhulipala	Teacher
10. Dr. Roza Parashar	Teacher
11. Ms. Mayuri Yadav	Teacher
12. Mr. Mahesh Shinde	Senior Administrative Officer
13. Mr. Dnyaneshwar Pahilwan	Alumni
14. Mr. Ajit Mali	Student
15. Dr. Prachi Pargaonkar	Director, SKNSSBM

Dr. Prachi Pargaonkar was in the chair.

Compliance :

1. Subject allocation has finalized for first half of 2022-23.
2. Academic calendar for first half of the academic year 2022-23 is prepared and finalized.
3. Finalized the allocation of various responsibilities for the academic year 2022-23.
4. Modified Policy for internal exam has been introduced and accordingly internal exam was conducted in between 19th 21st July 2022.
5. GTT programme has been conducted in between 4th July – 9th July 2022.
- 6a. Guest session on topic “Barclay Life Skills Outline” by Mr. Imran Shareef and Mr. Chinmay
- 6b. Guest session on topic “BSE Training – Crypto-currency” by Mr. Aditya Srinivas.
- 6c. Guest session on topic “Cash flow Analysis” by inhouse faculty Dr. Sadhana Ogale
- 6d. Guest session on topic “BSE Training” by Mr. Aditya Srinivas.
- 6e. Guest session on topic “excelR workshop on “Introduction to R programming and Tableau” by
- 6f. Guest session on topic “Isometric Management Interview” by
- 6g. Guest session on topic “Branding” by Mr. E. G. Balaji, Tax Senior manager from Deloitte.
- 6h. Guest session on topic “Grooming” by Mr. Yashwardhan Vyas, Senior tax consultant from Deloitte.
- 6i. Guest session on topic “Placement” by Dr. Minase, Dean, CPC.
- 6j. Guest session on topic “Bridging the skill gap – IBM skills Build Programme” by Edunet foundation.
7. Internal Marks entry on University portal is completed in between 26th July to 5 August by all the faculty members of SKNSSBM.
8. Sport activity : Soccer League Cup has been organized on 9th, 27th, 28th, 29th August, 3rd September.

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External SIP viva has been conducted on 22nd to 24th Sept.

- 10a. Conducted "Aptitude test" for students on 1 July.
- 10b. Published Second edition of News Letter on 8th July.
- 10c. Comprehension under Student Training Programme was conducted by all the faculty members on 9th July.
- 10d. Photo session for "Azadi ka Amrut Mahotsav"
- 10e. Ganpati Aarti on the occasion of Ganpati Festival on 8th Sept. was organized.
- 10f. Dandiya on the occasion of Navratri on 1st Oct.



Dr. Prachi Pargaonkar
Director, SKNSSBM
& Chairman



Dr. Shalaka Sakhrekar
IQAC Coordinator



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STES/SKNSSBM/2022-23/

Date : 3-Oct-2022

NOTICE OF THE MEETING OF THE IQAC(Meeting 2)

A meeting of the Internal Quality Assurance Committee of S.K.N. Sinhgad School Of Business Management will be held on 17th- Oct-2022 at 5:00p.m. in syndicate room, SKNSSBM, Ambegaon (BK), Pune 411041 to plan the curriculum as per the following agenda.

AGENDA

1. To finalize the procedure of Concurrent Evaluation Sheet.
2. To prepare and finalize specialization-wise "Rubric discussion", CO-PO mapping, Attainment matrix, PSOs, OBE matrix etc.
3. To prepare and finalize admission procedure.
4. To prepare and finalize Pre-induction and induction programme outline.
5. To finalize orientation and 'Bridge' courses.
6. To conduct Competency mapping session.
7. To conduct syllabus orientation session.
8. To conduct Placement Orientation session.
9. To plan and conduct "Kona Kona Shiksha Abhiyan".
10. To plan and conduct various guest lecture.
11. To plan and finalize specialization wise "Case-study orientation" sessions
12. To plan and organize various activities.
13. Any other item with permission of the chair.

Dr. Prachi Pargaonkar
Director and Chairperson,

NOTE : In case, of lack of adequate quorum. The meeting will be adjourned for half an hour and will again take place at the same venue to consider the same items of the agenda.

Cc To:

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| 1. Dr. Shalaka Sakhrekar | IQAC, Coordinator |
| 2. Dr. S. U. Gawade | Member from Management |
| 3. Dr. Vijaya Puranik | Member from Management |
| 4. Mr. Harshwardhan Samdani | Industrialist |
| 5. Ms. Prajakta Joshi | Nominee from Local Society |
| 6. Dr. Yatin Bokil | Dean, Teacher |
| 6. Dr. Ganesh Yadav | Teacher |
| 8. Dr. Sadhan Ogale | Teacher |
| 9. Ms. Manjula Dhulipala | Teacher |
| 10. Dr. Roza Parashar | Teacher |
| 11. Ms. Mayuri Yadav | Teacher |
| 12. Mr. Mahesh Shinde | Senior Administrative Officer |
| 13. Mr. Dnyaneshwar Pahilwan | Alumni |
| 14. Mr. Ajit Mali | Student |
| 15. Dr. Prachi Pargaonkar | Director, SKNSSBM |

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Attendance of IQAC Meeting (Meeting 2)

Ref.: SKNSSBM/2022-23/

Date : 17/10/2022

A meeting of the Internal Quality Assurance Cell of S.K.N. Sinhgad School Of Business Management was held on 17-Oct-2022 at 5:00 p.m. in syndicate room in S.K.N. Sinhgad School Of Business Management, Ambegaon(Bk), Pune - 411041. Below is the attendance sheet of the same :

SN	Category	Name of the Member	Attendance
1	Chairperson	Dr. Prachi Pargaonkar	<i>[Signature]</i>
2	IQAC Coordinator	Dr. Shalaka Sakhrekar	<i>[Signature]</i>
3	Administrative Officer	Mr. Mahesh Shinde	<i>[Signature]</i>
4	Faculty	Dr. Yatin Bokil	<i>[Signature]</i>
		Dr. Ganesh Yadav	<i>[Signature]</i>
		Dr. Sadhana Ogle	<i>[Signature]</i>
		Dr. Roza Parashar	<i>[Signature]</i>
		Mrs. Manjula Dhulipala	<i>[Signature]</i>
		Mrs. Mayuri Yadav	<i>[Signature]</i>
5	Management Member	Dr. S. U. Gawade.	<i>[Signature]</i>
		Dr. Vijaya Puranik	<i>[Signature]</i>
6	Student/Alumni/Local Society Member	Ajit Mali (Student)	<i>[Signature]</i>
		Mr. Dnyaneshwar Pahilwan	<i>[Signature]</i>
		Ms. Prasjakta Joshi	<i>[Signature]</i>
7	Industrialist/Employer/Parent	Mr. Harshwardhan Samdani	<i>[Signature]</i>



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MINUTES OF THE IQAC MEETING(Meeting 2)

Ref.:STES/SKNSSBM/2022-23/

Date : 18-Oct-2022

A meeting of the IQAC was held on 17-Oct-2022 at 5:00pm in syndicate room of SKN Sinhgad School Of Business Management, Ambegaon(BK), Pune 411041. The following members were present.

1. Dr. Shalaka Sakhrekar	IQAC, Coordinator
2. Dr. S. U. Gawade	Member from Management
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4. Mr. Harshwardhan Samdani	Industrialist
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6. Dr. Yatin Bokil	Dean, Teacher
7. Dr. Ganesh Yadav	Teacher
8. Dr. Sadhan Ogale	Teacher
9. Ms. Manjula Dhulipala	Teacher
10. Dr. Roza Parashar	Teacher
11. Ms. Mayuri Yadav	Teacher
12. Mr. Mahesh Shinde	Senior Administrative Officer
13. Mr. Dnyaneshwar Pahilwan	Alumni
14. Mr. Ajit Mali	Student
15. Dr. Prachi Pargaonkar	Director, SKNSSBM

Dr. Prachi Pargaonkar was in the chair.

The following points were discussed and approved.

1. IQAC coordinator read out the minutes of the previous IQAC meeting and AMC meeting.

Approved by Dr. Prachi Pargaonkar

2. IQAC coordinator presented the allocation of subjects for the 2nd half of the academic year 2022-23.

Approved by Dr. Prachi Pargaonkar

3. The Dean presented the academic calendar of 2022-23. The academic calendar listed all events, workshops, seminars, Guest lectures, FDP planned during the semester.

Approved by Dr. Prachi Pargaonkar

5. IQAC coordinator read out the plan/schedule of Concurrent Evaluation Sheet, Rubric discussion, Co-PO mapping, Attainment matrix, PSOs, OBE matrix

Approved by Dr. Prachi Pargaonkar

6. Dr. Ganesh Yadav has prepared the plan of admission process, and allotted the admission duties for admission process.

Approved by Dr. Prachi Pargaonkar

7. The Dean has presented the plan/outline of pre-induction and induction programme.

Approved by Dr. Prachi Pargaonkar

8. The dean has presented the plan of orientation of "Bridge Courses".

Approved by Dr. Prachi Pargaonkar

9. Mrs. Mayuri Yadav has prepared and presented the plan of Competency mapping session.

Approved by Dr. Prachi Pargaonkar

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10. IQAC coordinator has prepared and presented the plan of Syllabus orientation session.

Approved by Dr. Prachi Pargaonkar

11. Dr. Roza Parashar has prepared and presented the plan of Placement orientation session.

Approved by Dr. Prachi Pargaonkar

12. Dr. Sadhana Ogale has prepared and presented the plan of "Kona Kona Shiksha Abhiyan".

Approved by Dr. Prachi Pargaonkar

13. IQAC coordinator has prepared and presented the plan of various "Guest sessions" and "activities".

Approved by Dr. Prachi Pargaonkar

14. Mrs. Manjula Dhulipala has prepared and presented the plan of specialization wise "Case-study orientation" sessions.

As there were no items for discussion, the meeting concluded with vote of thanks to the Chairman.

Dr. Prachi Pargaonkar
Director, SKNSSBM
& Chairman

Dr. Shalaka Sakhrekar
IQAC Coordinator





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COMPLIANCE OF THE IQAC MEETING(Meeting 2)

Ref.:STES/SKNSSBM/2022-23/

Date : 30-Dec-2022

A meeting of the IQAC was held on 17-Oct-2022 at 5:00pm in syndicate room of SKN Sinhgad School Of Business Management, Ambegaon(BK), Pune 411041. The following members were present.

1. Dr. Shalaka Sakhrekar	IQAC, Coordinator
2. Dr. S. U. Gawade	Member from Management
3. Dr. Vijaya Puranik	Member from Management
4. Mr. Harshwardhan Samdani	Industrialist
5. Ms. Prajakta Joshi	Nominee from Local Society
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7. Dr. Ganesh Yadav	Teacher
8. Dr. Sadhan Ogale	Teacher
9. Ms. Manjula Dhulipala	Teacher
10. Dr. Roza Parashar	Teacher
11. Ms. Mayuri Yadav	Teacher
12. Mr. Mahesh Shinde	Senior Administrative Officer
13. Mr. Dnyaneshwar Pahilwan	Alumni
14. Mr. Ajit Mali	Student
15. Dr. Prachi Pargaonkar	Director, SKNSSBM

Dr. Prachi Pargaonkar was in the chair.

Compliance :

The following points were discussed and approved.

1. Subject allocation has finalized for second half of 2022-23.
2. Academic calendar for second half of the academic year 2022-23 is prepared and finalized.
3. Meeting for Concurrent Evaluation sheet has been conducted on 10th Oct. 22.
4. Specialization wise meetings for "Rubric Discussion" were conducted as per the dates as follows:
HR : 12 Oct. 22
MKT : 13 Oct 22
FIN : 14 Oct 22.
5. Review meeting for CO-PO mapping has been conducted on 17th Oct. 22. (Through Academic Monitoring Committee (AMC))
6. Review meeting for "Attainment matrix" has been conducted on 20th Oct. 22.
7. Review meeting for "OBE matrix" has been conducted on 10th and 11th Oct 22.
8. Review meeting for "PSOs" has been conducted on 10th and 11th Oct 22.
9. Admission Procedure of First year has been scheduled as follows:
Round-1 : 29th – 31st Oct 22.
Round-2 : 7th – 9th Nov. 22
Round-3 : 15th – 17th Nov 22.

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10. Pre-induction and Post Induction has been conducted on 21st – 23rd Nov 22. (Through Academic Monitoring Committee (AMC))
11. Orientation and "bridge Courses" has been conducted on 11th – 18th Nov 22.
12. Competency mapping session has been conducted on 18th Nov. 22.
13. Syllabus Orientation session has been conducted on 23rd Nov 22.
14. Placement Orientation has been conducted on 23rd Nov. 22.
15. "Kona Kona Shiksha Abhiyan" has been conducted on 24th Nov. 22.
16. Various guest sessions/Workshops have been conducted as given below:
- "Placement Orientation session by Alimni Mr. Nilesh Patil and Mr. Anup Sharma
 - "Idea generation for start ups' by Alumni Mr. Suhas Bali
 - "Resume Writing" by Dr. Jayesh Minase
 - "Quantum Learning : Skills required for Career Enhancement" by Mr. Sandeep Jethani , Founder of Quantum Learnings, New Delhi
 - "Branding and importance of reading Business Newspaper, Mint for management students" by Mr. Mahesh Nivangune, Assistant Manager. from Hindustan Times
 - "Universal Laws of Success" by Mr. Nikhil Sakhare, Makewell Consultants
 - "Negotiation Skills" by Mr. Soham Dadarkar
17. Various activities are conducted as given below:
- Innovative business plans with financial dimensions for MBA-I.
 - Sinhgad Carnival" for MBA-I (fresher Party)
 - "Quiz competition – Hindustan Times" by Mr. Mahesh Nivangune, Assistant Manager. from Hindustan Times
18. Specialization wise "Case study orientation session" has been conducted as per the following schedule.
- Mkt : 14 Dec. 22
Fin : 16th Dec 22
HR : 20th Dec 22.

Dr. Prachi Pargaonkar
Director, SKNSSBM
& Chairman



Dr. Shalaka Sakhrekar
IQAC Coordinator





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(Approved by AICTE, Recognised by Govt. of Maharashtra & Affiliated to Savitribai Phule Pune University)
S. No. 10/1, Ambegaon (Bk.), Pune - 411041. Phone : +91 20 2435 4036
Telefax: +91 20 2435 4036 Email : director_sknsbm@sinhgad.edu

Prof. M. N. Navale
M.E. (Elect.) MIE, MBA
Founder President

Dr. (Mrs.) Sunanda M. Navale
B.A., M.P.M., Ph.D.
Founder Secretary

Dr. Prachi Pargaonkar
M.Com., Ph.D., FCA
Director

STES/SKNSSBM/2022-23/

Date : 2-Jan-2023

NOTICE OF THE MEETING OF THE IOAC(Meeting 3)

A meeting of the Internal Quality Assurance Committee of S.K.N. Sinhgad School Of Business Management will be held on 16-Jan-2023 at 5:00p.m. in syndicate room, SKNSSBM, Ambegaon (BK), Pune 411041 to plan the curriculum as per the following agenda.

AGENDA

1. To discuss about syllabus monitoring feedback.
2. To prepare and present the plan of various guest sessions/workshops.
3. To prepare and present the plan of various activities.
4. To prepare and present the plan of Industrial visits.
5. Any other item with permission of the chair.

Dr. Prachi Pargaonkar
Director and Chairperson,

NOTE : In case, of lack of adequate quorum. The meeting will be adjourned for half an hour and will again take place at the same venue to consider the same items of the agenda.

Cc To:

- | | |
|------------------------------|-------------------------------|
| 1. Dr. Shalaka Sakhrekar | IQAC, Coordinator |
| 2. Dr. S. U. Gawade | Member from Management |
| 3. Dr. Vijaya Puranik | Member from Management |
| 4. Mr. Harshwardhan Samdani | Industrialist |
| 5. Ms. Prajakta Joshi | Nominee from Local Society |
| 6. Dr. Yatin Bokil | Dean, Teacher |
| 7. Dr. Ganesh Yadav | Teacher |
| 8. Dr. Sadhan Ogale | Teacher |
| 9. Ms. Manjula Dhulipala | Teacher |
| 10. Dr. Roza Parashar | Teacher |
| 11. Ms. Mayuri Yadav | Teacher |
| 12. Mr. Mahesh Shinde | Senior Administrative Officer |
| 13. Mr. Dnyaneshwar Pahilwan | Alumni |
| 14. Mr. Ajit Mali | Student |
| 15. Dr. Prachi Pargaonkar | Director, SKNSSBM |



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Director

Attendance of IQAC Meeting (Meeting 3)

Ref.: SKNSSBM/2022-23/

Date : 16/01/2023

A meeting of the Internal Quality Assurance Cell of S.K.N. Sinhgad School Of Business Management was held on 16-Jan-2023 at 5:00 p.m. in syndicate room in S.K.N. Sinhgad School Of Business Management, Ambegaon(Bk), Pune - 411041. Below is the attendance sheet of the same :

SN	Category	Name of the Member	Attendance
1	Chairperson	Dr. Prachi Pargaonkar	
2	IQAC Coordinator	Dr. Shalaka Sakhrekar	
3	Administrative Officer	Mr. Mahesh Shinde	
4	Faculty	Dr. Yatin Bokil	
		Dr. Ganesh Yadav	
		Dr. Sadhana Ogle	
		Dr. Roza Parashar	
		Mrs. Manjula Dhulipala	
		Mrs. Mayuri Yadav	
5	Management Member	Dr. S. U. Gawade.	
		Dr. Vijaya Puranik	
6	Student/Alumni/Local Society Member	Ajit Mali (Student)	
		Mr. Dnyaneshwar Pahilwan	
		Ms. Pranjakta Joshi	
7	Industrialist/Employer/Parent	Mr. Harshwardhan Samdani	





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Dr. Prachi Pargaonkar
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Director

MINUTES OF THE IQAC MEETING (Meeting 3)

Ref.: STES/SKNSSBM/2022-23/

Date : 17-Jan-2023

A meeting of the IQAC was held on Tuesday 16-Jan-2023 at 5:00pm in syndicate room of SKN Sinhgad School Of Business Management, Ambegaon(BK), Pune 411041. The following members were present.

1. Dr. Shalaka Sakhrekar	IQAC, Coordinator
2. Dr. S. U. Gawade	Member from Management
3. Dr. Vijaya Puranik	Member from Management
4. Mr. Harshwardhan Samdani	Industrialist
5. Ms. Prajakta Joshi	Nominee from Local Society
6. Dr. Yatin Bokil	Dean, Teacher
7. Dr. Ganesh Yadav	Teacher
8. Dr. Sadhan Ogale	Teacher
9. Ms. Manjula Dhulipala	Teacher
10. Dr. Roza Parashar	Teacher
11. Ms. Mayuri Yadav	Teacher
12. Mr. Mahesh Shinde	Senior Administrative Officer
13. Mr. Dnyaneshwar Pahilwan	Alumni
14. Mr. Ajit Mali	Student
15. Dr. Prachi Pargaonkar	Director, SKNSSBM

Dr. Prachi Pargaonkar was in the chair.

The following points were discussed and approved.

1. IQAC coordinator read out the minutes of the previous IQAC meeting and AMC meeting.
Approved by Dr. Prachi Pargaonkar
2. IQAC coordinator presented the feedback about syllabus status. The feedback sheet listed all subjects with their completion status.
Approved by Dr. Prachi Pargaonkar
3. IQAC Coordinator has presented the plan of various guest sessions/workshops.
Approved by Dr. Prachi Pargaonkar
4. Dr. Roza Parashar has presented the plan of various activities.
Approved by Dr. Prachi Pargaonkar
5. Dr. Ganesh Yadav has presented a plan of various industrial visits.
Approved by Dr. Prachi Pargaonkar

As there were no items for discussion, the meeting concluded with vote of thanks to the Chairman.

Dr. Prachi Pargaonkar
Director, SKNSSBM
& Chairman



Dr. Shalaka Sakhrekar
IQAC Coordinator





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Dr. Prachi Pargaonkar
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Director

COMPLIANCE OF THE IQAC MEETING(Meeting 3)

Ref.:STES/SKNSSBM/2022-23/

Date : 31-Mar-2023

A meeting of the IQAC was held on 16-Jan-2023 at 5:00pm in syndicate room of SKN Sinhgad School Of Business Management, Ambegaon(BK), Pune 411041. The following members were present.

1. Dr. Shalaka Sakhrekar	IQAC, Coordinator
2. Dr. S. U. Gawade	Member from Management
3. Dr. Vijaya Puranik	Member from Management
4. Mr. Harshwardhan Samdani	Industrialist
5. Ms. Prajakta Joshi	Nominee from Local Society
6. Dr. Yatin Bokil	Dean, Teacher
7. Dr. Ganesh Yadav	Teacher
8. Dr. Sadhan Ogale	Teacher
9. Ms. Manjula Dhulipala	Teacher
10. Dr. Roza Parashar	Teacher
11. Ms. Mayuri Yadav	Teacher
12. Mr. Mahesh Shinde	Senior Administrative Officer
13. Mr. Dnyaneshwar Pahilwan	Alumni
14. Mr. Ajit Mali	Student
15. Dr. Prachi Pargaonkar	Director, SKNSSBM

Dr. Prachi Pargaonkar was in the chair.

Compliance :

1. Syllabus completion status feedback has observed and deadline has decided for the completion of syllabus.

2. Various Guest sessions/workshops have been conducted as per following schedule:

- "Gender sensitization" by Dr. D. P. Rane on 5th Jan 23.
- "Stress Management" by Mr. Brijmohan Mishra, ISTD Chairman, Pune Chapter. On 12th Jan 23.
- "Introduction to Mutual Fund" by Mr. Mickey Ramesh Gala on 12th Jan. 23
- "Resume Writing" by Ms. Hasrshasda Pawar on 13th Jan. 23.
- "Technical Analysis Basic" by Mr. Mickey Ramesh Gala on 13th Jan. 23
- "STP workshop" by Dr. Roza Parashar on 28th Jan 23.
- "Financial Literacy" by Mr. Mickey Ramesh Gala on 12th Feb. 23
- Investors Awareness Programme by Mr. Prashant Parit on 20 Feb 23.

3. Various activities have been conducted as per following schedule:

- SIP internal Viva (Institute has invited external faculty experts for the same) on 3rd Jan 23.
- "Group Discussion" by Mrs. Niketa Patil on 10th Jan. 23



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- c) "GTT" Programme by Ms. Shalini Hathirakmani on 10th - 25th Jan 23.
- d) "Marathi Bhasha Sanwardhan" by Mrs. Kalpana Sayankar on 14th - 21st Jan 23.
- e) "Agnito" by Dr. Daniel Penkar and Mr. Swarup Jadhav on 31st Jan 23.
- f) "Rubicon Training Sessions" by Ms. Reetu Pasbola, Ms. Sangeeta Samant, Mr. Sangram Bagade, Mr. Amol Munje on 27th - 30th Mar. 23

4. Various industrial visits have been conducted as per following schedule:

- a) "Godrej and Boyc" on 21st Jan. 23
- b) "Crompton Greaves Power and Industrial Solutions Ltd." On 3rd Feb. 23.

Dr. Prachi Pargaonkar
Director, SKNSSBM
& Chairman

Dr. Shalaka Sakhrekar
IQAC Coordinator





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Director

STES/SKNSSBM/2022-23/

Date : 3-Apr-2023

NOTICE OF THE MEETING OF THE IOAC(Meeting 4)

A meeting of the Internal Quality Assurance Committee of S.K.N. Sinhgad School Of Business Management will be held on 18-Apr-2023 at 5:00p.m. to plan the curriculum as per the following agenda.

AGENDA

1. To discuss about syllabus monitoring feedback.
2. To discuss and plan various guest sessions/workshops.
3. To discuss and plan various activities.
4. To discuss and plan FDP.
5. To discuss and plan Sports day.
6. To discuss and plan Industrial Visits.
7. To discuss and plan Parent meet and Alumni meet.
8. To discuss and plan mid-term exam.
9. To discuss and plan National conference.
10. To discuss and plan remedial classes.
11. Any other item with permission of the chair.


Dr. Prachi Pargaonkar
Director and Chairperson,

NOTE : In case, of lack of adequate quorum. The meeting will be adjourned for half an hour and will again take place at the same venue to consider the same items of the agenda.

Cc To:

- | | |
|------------------------------|-------------------------------|
| 1. Dr. Shalaka Sakhrekar | IQAC, Coordinator |
| 2. Dr. S. U. Gawade | Member from Management |
| 3. Dr. Vijaya Puranik | Member from Management |
| 4. Mr. Harshwardhan Samdani | Industrialist |
| 5. Ms. Prajakta Joshi | Nominee from Local Society |
| 6. Dr. Yatin Bokil | Dean, Teacher |
| 6. Dr. Ganesh Yadav | Teacher |
| 8. Dr. Sadhan Ogale | Teacher |
| 9. Ms. Manjula Dhulipala | Teacher |
| 10. Dr. Roza Parashar | Teacher |
| 11. Ms. Mayuri Yadav | Teacher |
| 12. Mr. Mahesh Shinde | Senior Administrative Officer |
| 13. Mr. Dnyaneshwar Pahilwan | Alumni |
| 14. Mr. Ajit Mali | Student |
| 15. Dr. Prachi Pargaonkar | Director, SKNSSBM |



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Founder Secretary

Dr. Prachi Pargaonkar
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Director

Attendance of IQAC Meeting (Meeting 4)

Ref.: SKNSSBM/2022-23/

Date : 18/04/2023

A meeting of the Internal Quality Assurance Cell of S.K.N. Sinhgad School Of Business Management was held on 18-Apr-2023 at 5:00 p.m. in syndicate room in S.K.N. Sinhgad School Of Business Management, Ambegaon(Bk), Pune - 411041. Below is the attendance sheet of the same :

SN	Category	Name of the Member	Attendance
1	Chairperson	Dr. Prachi Pargaonkar	<i>[Signature]</i>
2	IQAC Coordinator	Dr. Shalaka Sakhrekar	<i>[Signature]</i>
3	Administrative Officer	Mr. Mahesh Shinde	<i>[Signature]</i>
4	Faculty	Dr. Yatin Bokil	<i>[Signature]</i>
		Dr. Ganesh Yadav	<i>[Signature]</i>
		Dr. Sadhana Ogle	<i>[Signature]</i>
		Dr. Roza Parashar	<i>[Signature]</i>
		Mrs. Manjula Dhulipala	<i>[Signature]</i>
		Mrs. Mayuri Yadav	<i>[Signature]</i>
5	Management Member	Dr. S. U. Gawade.	<i>[Signature]</i>
		Dr. Vijaya Puranik	<i>[Signature]</i>
6	Student/Alumni/Local Society Member	Ajit Mali (Student)	<i>[Signature]</i>
		Mr. Dnyaneshwar Pahilwan	<i>[Signature]</i>
		Ms. Pranjakta Joshi	<i>[Signature]</i>
7	Industrialist/Employer/Parent	Mr. Harshwardhan Samdani	<i>[Signature]</i>



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MINUTES OF THE IQAC MEETING (Meeting 4)

Ref.: STES/SKNSSBM/2022-23/

Date : 19-Apr-2023

A meeting of the IQAC was held on 18-Apr-2023 at 5:00pm. The following members were present.

- | | |
|------------------------------|-------------------------------|
| 1. Dr. Shalaka Sakhrekar | IQAC, Coordinator |
| 2. Dr. S. U. Gawade | Member from Management |
| 3. Dr. Vijaya Puranik | Member from Management |
| 4. Mr. Harshwardhan Samdani | Industrialist |
| 5. Ms. Prajakta Joshi | Nominee from Local Society |
| 6. Dr. Yatin Bokil | Dean, Teacher |
| 6. Dr. Ganesh Yadav | Teacher |
| (he) Dr. Sadhan Ogale | Teacher |
| 9. Ms. Manjula Dhulipala | Teacher |
| 10. Dr. Roza Parashar | Teacher |
| 11. Ms. Mayuri Yadav | Teacher |
| 12. Mr. Mahesh Shinde | Senior Administrative Officer |
| 13. Mr. Dnyaneshwar Pahilwan | Alumni |
| 14. Mr. Ajit Mali | Student |
| 15. Dr. Prachi Pargaonkar | Director, SKNSSBM |

Dr. Prachi Pargaonkar was in the chair.

The following points were discussed and approved.

1. IQAC coordinator read out the minutes of the previous IQAC meeting and AMC meeting. Approved by Dr. Prachi Pargaonkar
2. IQAC coordinator has presented the plan of Syllabus monitoring feedback and exam work progress and syllabus related feedback from different stakeholders with their completion status. Approved by Dr. Prachi Pargaonkar
- (p) 3. IQAC coordinator has presented the plan of various guest sessions and workshops. Approved by Dr. Prachi Pargaonkar
4. Dr. Roza Parashar has presented the plan of various activities. Approved by Dr. Prachi Pargaonkar
5. Dr. Sadhana Ogale has presented the plan of FDP. Approved by Dr. Prachi Pargaonkar
6. Dr. Mayuri Yadav has presented the plan of Sports activity. Approved by Dr. Prachi Pargaonkar
7. The Dean has presented the plan of Industrial visits. Approved by Dr. Prachi Pargaonkar
8. Dr. Roza Parashar has presented the plan of Parent meet. Approved by Dr. Prachi Pargaonkar
9. Dr. Mayuri Yadav has presented the plan of Alumni meet. Approved by Dr. Prachi Pargaonkar
10. Dr. Ganesh Yadav has presented the plan of Mid-Term exam. Approved by Dr. Prachi Pargaonkar
11. IQAC coordinator has presented the plan of National Conference. Approved by Dr. Prachi Pargaonkar
12. Dean has presented the plan of remedial classes. Approved by Dr. Prachi Pargaonkar

As there were no items for discussion, the meeting concluded with vote of thanks to the Chairman.

Dr. Prachi Pargaonkar
Director, SKNSSBM
& Chairman



Dr. Shalaka Sakhrekar
IQAC Coordinator



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COMPLIANCE OF THE IQAC MEETING(Meeting 4)

Ref.:STES/SKNSSBM/2022-23/

Date : 3-July-2023

A meeting of the IQAC was held on Tuesday 18-Apr-2023 at 5:00pm. The following members were present.

1. Dr. Shalaka Sakhrekar	IQAC, Coordinator
2. Dr. S. U. Gawade	Member from Management
3. Dr. Vijaya Puranik	Member from Management
4. Mr. Harshwardhan Samdani	Industrialist
5. Ms. Prajakta Joshi	Nominee from Local Society
6. Dr. Yatin Bokil	Dean, Teacher
6. Dr. Ganesh Yadav	Teacher
7. Dr. Sadhan Ogale	Teacher
9. Ms. Manjula Dhulipala	Teacher
10. Dr. Roza Parashar	Teacher
11. Ms. Mayuri Yadav	Teacher
12. Mr. Mahesh Shinde	Senior Administrative Officer
13. Mr. Dnyaneshwar Pahilwan	Alumni
14. Mr. Ajit Mali	Student
15. Dr. Prachi Pargaonkar	Director, SKNSSBM

Dr. Prachi Pargaonkar was in the chair.

Compliance :

The following points were discussed and approved.

1. Monitored syllabus feedback and exam work progress.
2. Various guest sessions/workshop have been conducted as per following schedule:
 - a) "Fuel Training" by Mr. Ashutosh Kulkarni, Mr. Tushar Pandit on 3rd – 6th April 23.
 - b) Guest session on " Water conservation" by Mr. Satish Khade, President of Rotary Club on 20th April 23.
 - c) Guest session on " IPR and Patent" on 26th April 23.
 - d) Guest session on " Product Talk" by Klique Spark Team on 27th April
 - e) "Human Rights" workshop on 4th May 23.
 - f) "Funding for Start-ups" by Dr. Mitali More on 25th May 23.
 - g) "Advanced Excel" workshop on
 - h) "Financial Modeling" workshop by Hrishikesh on 15th June – 21st July 23
 - g) " Yoga Techniques for relieving exam stress for students" by Dr. Maithili Nemiwant on 3rd July 23.
3. Various activities have been conducted as per following schedule:
 - a) "Best from Waste" activity on 21st April 23.
 - b) Sports day has been organized for students on 2nd May 23.
 - c) Cultural activity has been organized for students on 9th May 23.
 - d) "Tree Plantation" in association with "Adar Poonawala Clean City Initiative" and "Pune Municipal Cooperation" on 5th June 23.



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e) "Cleanliness Drive" in association with "Adar Poonawala Clean City Initiative" and "Pune Municipal Cooperation" on 5th June 23.

f) "Tree Plantation" activity at Sinhgad Campus on 6th June 23.

g) Celebrated "Yoga day" on 21st June 23.

4. Various Industrial visits have been conducted as per following schedule:

a) Industrial visit – 1 to "Bombay Stock Exchange" on 12th May 23.

b) Industrial visit – 2 to "Bombay Stock Exchange" on 19th May 23.

5. FDP was organized on topic "Research Methodology, Plagiarism, Ethics in publication and IPR filing" by Mr. Ankush Kulkarni, Ms. Shubhada Nagarkar and Dr. Sunil Khilare on 28th April – 4th May 23.

6. Parent meet has been organized on 17th June 23.

7. Alumni meet has been organized on 17th June 23.

8. Mid term exam has been conducted from 22nd June 23 to 29th June 23.

9. National conference "Confluence-23" has been organized on 30th June – 1 July 23.

10. Remedial classes for Finance related Subjects, Decision Science and Organizational Behaviour have been conducted from 4th July 23.

11. SIP orientation has been conducted on 17th July 23.

12. Final SPPU exam has conducted on 11th July – 22nd August 23.

As there were no items for discussion, the meeting concluded with vote of thanks to the Chairman.

(11)

Dr. Prachi Pargaonkar
Director, SKNSSBM
& Chairman



Dr. Shalaka Sakhrekar
IQAC Coordinator

